



# ACCREDITATION APPLICATION

In submitting this application for accreditation candidacy, the applicant asserts that he or she has carefully read the tasks, standards, and indicators which are included in Christian Schools International's *Measuring the Mission* or *Vision to Action* accreditation protocols. These tasks, standards, and indicators frame the Christian School International accreditation process.

In addition, the applicant acknowledges his/her understanding that the school is allowed three years (or five years for new schools) to complete the self-study and site visit process. Candidacy for accreditation is only valid for this stated amount of time.

**\*DOWNLOAD** this document, **SAVE** to your computer, **COMPLETE** application, **SUBMIT** per instructions on final page.

Date of Application:	
Name of School:	
Physical Address:	
Mailing Address:	
Contact Person's Name and Position:	
Phone Number:	Email Address:
1.	For which CSI protocol is your school applying? <input type="checkbox"/> Measuring the Mission <input type="checkbox"/> Vision to Action
2.	Is your school a current member of Christian Schools International? <input type="checkbox"/> Yes <input type="checkbox"/> No    Year?
3.	Is your school currently accredited? <input type="checkbox"/> Yes <input type="checkbox"/> No    With whom?
4.	Beginning and ending dates of your current accreditation (in MM/DD/YR – MM/DD/YR format):
5.	If a previous accreditation has lapsed, please explain:
6.	Is joint accreditation planned? <input type="checkbox"/> Yes <input type="checkbox"/> No    With whom?
7.	Please explain why your school is pursuing accreditation with Christian Schools International:

8.	What year was your school founded?																												
9.	Please provide a brief narrative of your school's history:																												
10.	What is your current student enrollment for each grade level?																												
	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 5%;">K</th> <th style="width: 5%;">1</th> <th style="width: 5%;">2</th> <th style="width: 5%;">3</th> <th style="width: 5%;">4</th> <th style="width: 5%;">5</th> <th style="width: 5%;">6</th> <th style="width: 5%;">7</th> <th style="width: 5%;">8</th> <th style="width: 5%;">9</th> <th style="width: 5%;">10</th> <th style="width: 5%;">11</th> <th style="width: 5%;">12</th> <th style="width: 5%;">Total</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	K	1	2	3	4	5	6	7	8	9	10	11	12	Total														
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11.	What was your total student enrollment one year ago? _____ Two years ago? _____ Three years ago? _____ Four years ago? _____																												
12.	If there was significant change in your school's student enrollment over the past five years, please explain:																												
13.	What is the name and title of your school's head administrator?																												
14.	How many years has he or she held this position?																												
15.	How many years of school administrative experience does your head administrator have?																												
16.	Using the form provided at the end of this application, please submit your faculty roster.																												

17.	What teacher qualifications does your school's hiring policy require?
18.	Does your school follow all required legal procedures necessary for employment in a school as dictated by state or provincial laws (criminal history checks, unprofessional conduct checks, health screenings, and other required legal procedures)? <input type="checkbox"/> Yes <input type="checkbox"/> No (To see summaries by state go to the <i>U.S. Department of Education</i> website.) Explain non-compliance:
19.	Does your school have a Statement of Faith? <input type="checkbox"/> Yes <input type="checkbox"/> No
20.	A Mission Statement? <input type="checkbox"/> Yes <input type="checkbox"/> No
21.	An articulated set of educational goals or outcomes? <input type="checkbox"/> Yes <input type="checkbox"/> No
22.	Please describe your school's governance model:
23.	Does your school conduct annual financial reviews or audits of its financial books by a qualified accountant? <input type="checkbox"/> Yes <input type="checkbox"/> No If No explain:

24.	Is your school incorporated in your state or province? <input type="checkbox"/> Yes <input type="checkbox"/> No
25.	Does your school have tax exempt status? <input type="checkbox"/> Yes <input type="checkbox"/> No
26.	Date of Determination Letter: <span style="float: right;"><i>(Please provide copy of letter)</i></span>
27.	Does your school have and regularly publish its non-discrimination policy? <input type="checkbox"/> Yes <input type="checkbox"/> No If No explain:
28.	Please provide a brief history and description of your building/facilities:
29.	Does your school have a written security and crisis management plan? <input type="checkbox"/> Yes <input type="checkbox"/> No If No explain:
30.	Is your school in compliance with applicable local, state, and federal laws for non-public schools? <input type="checkbox"/> Yes <input type="checkbox"/> No Explain non-compliance:
31.	Does your school have a current strategic plan and/or school improvement plan? <input type="checkbox"/> Yes <input type="checkbox"/> No

32.	Please provide a brief overview of the unique aspects of your school and its instructional programs:
33.	How has God blessed your school and what is the vision of your school for the next five to ten years?

**Indemnification Agreement For Accreditation**

The applicant desires accreditation from Christian Schools International (CSI) and hereby agrees to indemnify, save, and hold CSI harmless—its officers, members, employees, agents, volunteers, and/or their successors—and assigns from any and all actions, claims, demands, or liabilities arising out of or related in any way to CSI's accreditation and/or supervision to obtain and/or maintain accreditation, for any injuries, damages, or losses sustained by any person, corporation, association, partnership, or other entity as a result of and/or in connection with in any way an application for accreditation. The applicant school agrees to indemnify and hold CSI harmless for any and all damages, including, but not limited to, attorney's fees. It is expressly understood that CSI makes no warranties (express or implied) regarding accreditation; CSI's granting of accreditation to the applicant school only signifies that the applicant school has met applicable standards for school accreditation.

**Signature**

*(electronic accepted)*

**Date**

**Email or Mail Completed Application and \$500 Application Fee to:**

**Christian Schools International Accreditation  
Attn: Sheryl L. Jo, Director of School Improvement  
3350 East Paris Ave SE  
Grand Rapids, MI 49512  
sjonline.org**

**Upon receipt and acceptance of this application the Christian Schools International Accreditation office will:**

- Send your school the appropriate protocol information (Vision to Action / Measuring the Mission).
- Connect you with your Accreditation Regional Coordinator.
- Make an initial accreditation visit to your school.
- Train your school improvement team.
- Walk your school step by step through the accreditation process.

**ROSTER OF PROFESSIONAL TEACHERS AND ADMINISTRATORS**

**SCHOOL NAME:**

Name (Last, First, MI)	Full-time (20+ hrs.) / Part-time	Year of Hire	Highest Degree & Year of Degree	Certified / Non-Certified? <small>*For non-certified see below</small>	For certified, list state & area of cert <small>(Ex.- MI, Sec Math)</small>	Expiration Date of Certificate	Grade / Subject Taught	Criminal History Check? Yes/No

**\*Non-certified teachers OR teachers with expired certificates must submit an annual plan to the building administrator to show professional staff development of at least 20 clock hours during each year. A PROFESSIONAL DEVELOPMENT REPORT FORM has been uploaded for this purpose. Approved activities may include coursework, seminars, conferences, mentoring, book study, professional learning community professional conversations and on-line classes. These plans are to be submitted with the accredited school's Annual Report.**

*For a larger faculty, add rows to table above or make copies of this form.*