



CHRISTIAN SCHOOLS  
INTERNATIONAL

## CSI Canada Insurance Plan & Trust Fund

# UPDATE

**Date:** September 23, 2004

**To:** Participating Schools, Participants,  
And Retirees

- New Insurance Plan Books
- Sun Life Claims
- Contacting the CSI Benefits Office

**From:** Howard Van Mersbergen,  
Executive Secretary-Treasurer

### New Insurance Plan Books

Included with this Update is a revised book for the CSI Insurance Plan that details your insurance coverage. Please take a few minutes and review the Table of Contents to become familiar with the information contained in the book and keep it for future reference.

A summary of the Plan provisions is included with the Plan book. Use this summary as a quick reference of your benefit levels.

### Sun Life Claims

If you have questions regarding specific claims, contact Sun Life Customer Service at 800-361-6212. When calling Sun Life, you will need the CSI policy number (14284) and your social insurance number (both are on your insurance card). If you need to submit a claim, forms can be printed from the CSI web site. Go to [www.CSIonline.org](http://www.CSIonline.org) and select Employee Benefits, Canada, CSI Canada Insurance Plan, and Forms.

### Contacting the CSI Benefits Office

If you have questions, contact Merrilee by e-mail at [mkwantes@CSIonline.org](mailto:mkwantes@CSIonline.org) or by phone at 800-635-8288, ext. 230. The CSI web site also has valuable information about your benefits. Visit [www.CSIonline.org](http://www.CSIonline.org) and select Employee Benefits to see the useful items available.

No. 291

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